



PRACTICAL INFORMATION FOR PARTICIPANTS

DATE AND TIME

The 19th Constituency Meeting will be held from **Tuesday, April 16 to Thursday, April 18, 2019** at the Hyatt Regency hotel, in Baku - Azerbaijan.

Tuesday, April 16: The meeting will start at 9:00 and end at 18:00.
Venue: Nakhchivan Room / Hyatt Regency Hotel.

Wednesday, April 17: The meeting will start at 9:00 and end at 18:30.

Transfer to the dinner location 18:30-19:15.

Venue: *Shirvanshah Museum restaurant*. Dinner hosted by the Ministry of Ecology and Natural Resources of the Republic of Azerbaijan at 19:15.

Thursday, April 18: All-day Site-visits to:
GIZIL-AGAJ NATIONAL PARK AT THE CASPIAN SEA
Pick-up at hotel at 7:00. Expected arrival at 10:00. Site visit 10:00-12:00
Lunch 12:00-13:00.

13:00-16:00 - Transfer to Baku and excursion at Heydar Aliyev Center / Old city.
19:00-20:00 – Transfer to Hotel and Farewell/ End of 19th Constituency meeting.

For detailed timetable, please see the Agenda.

LANGUAGES

The consultations will be held in **English and Russian**. Interpretation will be provided in these two languages.

MEETING VENUE

Hyatt Regency Hotel
1033 IZMIR STREET, BAKU-AZERBAIJAN, AZ 1065
Tel: +994 12 490 1234
Email: baku.hotels@hyatt.com
<https://www.hyatt.com/en-US/hotel/azerbaijan/hyatt-regency-baku/bakph>

Please carry your passport with you.

ACCOMMODATION

For funded participants, rooms have been booked by the GEF Secretariat at the Hyatt Regency Hotel in Baku. Breakfast will be provided with hotel room.

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Email: baku.hotels@hyatt.com

<https://www.hyatt.com/en-US/hotel/azerbaijan/hyatt-regency-baku/bakph>

Non-funded participants shall make their own hotel arrangements. You may contact Christina Bogyo at the GEF if you need assistance (cbogyo@thegef.org).

MEALS

Following meals will be offered to all participants:

- Lunches during the first two days of the meeting, at the meeting venue, and on the third day, during the site visit.
- Dinner on the second day, at *Shirvanshah Museum restaurant*.

Please inform us if you have any dietary restrictions (Rashad Allahverdiyev <az.mineco@gmail.com>).

Per Diem:

For GEFSEC funded participants, a modest per diem will be provided during the meeting.

Visa / TRAVEL:

Please contact Mr. Rashad Allahverdiyev <az.mineco@gmail.com> with any questions.

Funded participants who have registered have been contacted by Amex and received their e-ticket.

TRANSPORTATION FROM BAKU AIRPORT TO HOTEL.

The Ministry of Ecology and Natural Resources will be arranging airport pick-up/ transfer to hotel.

Please contact Mr. Rashad Allahverdiyev <az.mineco@gmail.com> with any questions.

SITE VISIT

Please bring along outdoor clothes including rainproof jacket and **good and comfortable walking shoes**.

CONTACT PEOPLE FOR THE ORGANIZATION AND LOGISTICS

For the organization of the flights, per diem and hotel room for funded participants:

Christina Bogyo, Senior Program Assistant

Global Environment Facility

E-mail: cbogyo@thegef.org

Tel. +1 202 473 69 74

For visa related issues and on-site questions/ local contacts :

Mr. Rashad Allahverdiyev <az.mineco@gmail.com> and

Mr. Tural Mammadaov, Protocol section +994 55 455 33 29